

**HIGH COURT LEGAL SERVICES COMMITTEE**  
**HIGH COURT OF MEGHALAYA, SHILLONG**

**Notice**

**Dated Shillong, the 28<sup>th</sup> May, 2025**

**No. HCM II/142/2017/Estt/56**

Applications from eligible candidates are invited for empanelment of Lawyers as Legal Aid Counsel with the High Court Legal Services Committee, High Court of Meghalaya.

Application Form in this regard is enclosed herewith and can also be downloaded from the website of the High Court of Meghalaya.

Last Date for submission of complete application form is **12<sup>th</sup> June, 2025** till 4:00 P.M.

**A. HOW TO APPLY**

1. The Candidate must apply in the format prescribed by the High Court Legal Services Committee, High Court of Meghalaya only. No other format will be entertained.
2. The Complete Application should be handed over to the Joint Registrar-cum-Secretary to Hon'ble the Chief Justice/Secretary High Court Legal Services Committee or the Office Room of the HCLSC by **12<sup>th</sup> June, 2025** till 4:00 P.M.
3. The High Court Legal Services Committee reserves the right to shortlist candidates to be called for interview.

**B. INSTRUCTION**

**Eligibility Criteria:** The candidate who possesses the following eligibility and experience can apply for empanelment in the High Court Legal Services Committee:-

1. The applicant must have practiced in the High Court of Meghalaya for not less than three years.
2. The candidate shall enclose self-attested photocopy of L.L.B. Degree, Certificate of Enrolment issued by State Bar Council under the

Advocates Act, 1961 and Certificate of Practice from the High Court Bar Association along with the Application Form.

3. A Candidate having any criminal complaint/disciplinary case pending against him with any Bar Council or any Court of Law will not be considered for empanelment.
4. The candidate shall affix the latest passport size photograph on the Application Form and sign the same in such a manner that part of signature appears on the form and part on the photograph.

**C. SELECTION PROCEDURE**

1. No candidate shall be called for interview unless he/she satisfies the eligibility conditions.
2. Merely fulfilling the eligibility criteria will not confer any right on a candidate to be called for interview or selection.
3. Depending upon the requirement and number of applications received, High Court Legal Services Committee, High Court of Meghalaya, reserves the right to shortlist the candidates to be called for interview.
4. The decision of the Selection Committee regarding short listing of the candidates shall be final.
5. No individual intimation will be sent to any candidate for appearing in the interview. A list of shortlisted candidates with the date, time and venue of Interview will be displayed on the Notice Board of the High Court of Meghalaya and shall also be uploaded on the website of the High Court.
6. The candidate shall bring original documents at the time of interview.
7. The result will be made available on the website of the High Court of Meghalaya and on the notice board of the High Court.

**D. TERMS & CONDITIONS FOR EMPANELMENT**

1. The new panel shall be for a period of three years commencing from the date of appointment, subject to review of performance/work done by each Legal Aid Counsel appointed.
2. Legal Aid Counsel will be paid honorarium as per approved Schedule.

3. In order to ensure that there is effective check on the legal aid and services being rendered, the lawyers on the panel must report the status of the cases after each date of hearing or as and when called for.

**Removal from Panel:** If performance of the panel Advocate is found unsatisfactory or the Advocate is found to be guilty of charging or collecting or demanding any remuneration from an aided person in any form or he contravenes the Scheme of the Act, Rules and the Regulations he/she can be removed from the panel and shall also be liable for action for professional misconduct as per relevant provisions of law.

**Secretary**

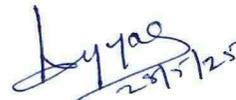
**High Court Legal Services Committee,  
High Court of Meghalaya**

**Memo.No.HCMII/142/2017/Estt/56-A**

**Dated:28<sup>th</sup> May,2025**

Copy to:-

1. The Registrar –cum- PPS to the Hon'ble, the Chief Justice, High Court of Meghalaya for his Lordship's kind information.
2. The P.S. To Hon'ble Mr. Justice H.S.Thangkhiew, Executive Chairman, Meghalaya State Legal Services Authority, Shillong for his Lordship's kind information.
3. The P.S. To Hon'ble Mr. Justice W. Diengdoh, Chairman, High Court Legal Services Committee for his Lordship's kind information.
4. The P.S. To Hon'ble Mr. Justice B. Bhattacharjee, Additional Judge, High Court of Meghalaya for his Lordship's kind information.
5. The Member Secretary, Meghalaya State Legal Services Authority, Shillong for favour of kind information.
6. The President, High Court Bar Association, Shillong with a request to circulate the Notice.
7. The System Analyst, High Court of Meghalaya, with a request to kindly upload the same in the Registry's website.
8. Notice Board.
9. Office Copy.



**Secretary**

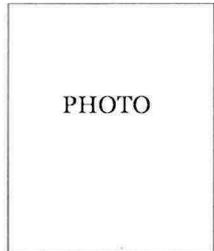
**High Court Legal Services Committee,  
High Court of Meghalaya**

134  
28.05-2025

**HIGH COURT LEGAL SERVICES COMMITTEE  
HIGH COURT OF MEGHALAYA  
SHILLONG**

**APPLICATION FORM**

Application No. \_\_\_\_\_  
(For Office Use)



Application for empanelment of: \_\_\_\_\_  
(To be filled by the candidate)

1. Applicant's Name

: \_\_\_\_\_  
(In Block Letters)

2. Father's/Husband's

Name: \_\_\_\_\_

3. Date of Birth

: \_\_\_\_\_  
(In  
Words \_\_\_\_\_)

4. Age

: \_\_\_\_\_

5. Gender

: \_\_\_\_\_

6. Residence Address

: \_\_\_\_\_  
(In Block Letters)

\_\_\_\_\_  
\_\_\_\_\_

7. Office Address

: \_\_\_\_\_

(In Block Letters)

\_\_\_\_\_

8. Chamber Address

: \_\_\_\_\_

Telephone No. (O)

: \_\_\_\_\_

Telephone No. (R)

: \_\_\_\_\_

Mobile No.

: \_\_\_\_\_

Fax No.

: \_\_\_\_\_

E-mail ID

: \_\_\_\_\_

9. Date of Enrolment as an  
Advocate: \_\_\_\_\_

10. Enrolment No.

: \_\_\_\_\_

(Attach an attested copy of enrolment certificate).

11. Practice Experience (Duration of actual practice in the  
Courts): \_\_\_\_\_

(Attach an experience certificate issued by the Bar Association/Council)

12. Whether any criminal complaint/disciplinary case is pending against  
the applicant with any Bar Council or in any court of law?

Yes \_\_\_\_\_

No \_\_\_\_\_

\_\_\_\_\_  
**Signature of the Applicant**

## DECLARATION

I hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false/incorrect at any stage, my candidature is liable to be cancelled. I have read and understood the instructions and terms and conditions of the empanelment and agree to abide by those. I declare that I fulfill the eligibility conditions for the category to which I am seeking empanelment. I am submitting only one application for empanelment.

PLACE: \_\_\_\_\_

DATE : \_\_\_\_\_

\_\_\_\_\_  
Signature of the Applicant